



BOURNEMOUTH UNIVERSITY SCHOLARSHIPS POLICY AND PROCEDURE

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BOURNEMOUTH UNIVERSITY SCHOLARSHIPS POLICY AND PROCEDURES 2009-10

1. Background and Principles

- 1.1 Bournemouth University offers a range of Scholarships. Details of the Scholarship benefits, eligibility to apply and deadline for applications are listed at Section 6 of this document. Scholarships will be reviewed on a regular basis and the University reserves the right to introduce new Scholarships or to cease the award of Scholarships at any time.
- 1.2 The criteria for eligibility for each Scholarship and agreement of the number of Scholarships that will be awarded annually are approved by Bournemouth University's Fees Board. Bournemouth University's Scholarships & Bursaries Board approves the selection and renewal process. The administration of all University Scholarships is carried out by askBU on behalf of the Scholarships & Bursaries Board.
- 1.3 Scholarships will be awarded on the basis of merit only within each Scholarship Category (subject to the number of Scholarships available in a particular category for that year) and will not be means tested or otherwise influenced by any other award/grant etc held by the Scholarship applicant.
- 1.4 Those in receipt of Scholarships may be required to participate in specific University/Partner Institution activities related to the area of excellence for which the Scholarship was awarded e.g. representing the University/Partner Institution in sporting events; involvement with the choir or musical ensembles; participating in the Students' Union Community Champions campaign. Any such requirements will be determined, annually, by the Scholarships & Bursaries Board and will be communicated to Scholars at the point at which the Scholarship is offered.
- 1.5 Scholarships will only be awarded in respect of activities which either can be directly supported by the University or Partner Institution (where the Scholarship applicant has applied to study at an eligible Partner Institution programme) or where the University or Partner Institution is able to secure appropriate support elsewhere.

2. Applications

- 2.1 Applicants who wish to be considered for a Scholarship should obtain an application pack available from the University's website at <http://www.bournemouth.ac.uk/futurestudents/funding/index.html>
- 2.2 An individual may apply for a Scholarship in any or all of the Scholarship Categories listed. However, no individual may hold more than one Scholarship. Eligibility criteria for each category of Scholarship are laid out in Section 6
- 2.3 Completed application forms should be submitted to askBU, The Base, Talbot Campus, Fern Barrow, Poole, BH12 5BB.
- 2.4 Consideration will be given to all applications that meet the published criteria for each Scholarship Category provided the application is received before the published deadline.
- 2.5 Applications for Academic Achievement Scholarships received after the deadline will not be considered. Applications for all other Scholarships received after the deadline may be considered if any Scholarships remain unallocated for that academic year.

2.6 Where there are more eligible applications than available Scholarships, applications will be ranked on the basis of the merit of the individual application against the set criteria. Scholarships will be awarded to those ranked highest in the opinion of the Scholarships & Bursaries Board.

3. Continuation of Award

3.1 Where an award is payable for more than one year of study, scholars will be contacted before the end of each Scholarship level and asked to complete documentation to determine whether or not they meet the criteria set for the continuation of their Scholarship. Scholars who are unable to confirm continuing adherence to the merit criteria will normally have their scholarships withdrawn. Scholarships may also be withdrawn during the academic year if the University deems that the Scholar is not adhering to the conditions of their scholarship.

4. Appeals

4.1 Unsuccessful applicants wishing to appeal should write to the Assistant Registrar (Student Policy & Support) within 10 working days of being notified of the outcome of their application stating clearly the grounds for appeal.

4.2 Appeals will only be considered where there is evidence that a procedural irregularity has occurred in processing the application. Appeals against the University's judgement of the merit of an applicant against the published criteria will not be accepted.

5. Payment of award

5.1 Scholarship awards will normally be paid, and/or materials or services made available, to the successful Scholars in two instalments. Normally, the first instalment will be available in December each year, with the second instalment available the following April. For Scholars whose academic year begins later than October, alternative, but similar, arrangements will be put in place. For Scholars enrolled on part-time programmes, the award will be divided proportionally over the number of years covered by the level of study, with the instalments payments set in accordance with the duration of the period of study at each level.

5.2 Scholarships will not normally be paid in the placement year.

5.3 Scholarships will be discontinued if, for any reason, the Scholar ceases to actively participate in the programme of study.

6. Scholarship Categories

Scholarship Title:	Academic Achievement
Mode of Attendance:	Full time <i>or</i> Part-time (taught)
Place of Attendance:	Any Bournemouth University campus <i>or</i> any Bournemouth University programme delivered at any of the following Colleges: <ul style="list-style-type: none">• Bournemouth & Poole• Bridgwater• Kingston Maurward• Weymouth• Wiltshire• Yeovil
Fee Category	UK <i>or</i> EU
Level of Study:	Undergraduate <i>or</i> Postgraduate taught
Criteria	<u>Undergraduate – Foundation Degree</u> A Levels - Minimum 1 'A' grades achieved in one year (subject required for condition of offer if relevant) <i>or</i> BTEC - 1 x Distinction <i>or</i> Equivalent international qualification ¹ <u>Undergraduate – Bachelors Degree</u> A Levels - Minimum 3 'A' grades achieved in one year (subjects required for condition of offer if relevant) <i>or</i> BTEC - 3 x Distinction <i>or</i> Equivalent international qualification <u>Postgraduate</u> 1 st Class Honours degree in subject relevant to condition of offer <i>or</i> Equivalent international qualification
Value of award:	£1,000 cash
Year(s) award made:	1 st year of study only (Level C or Level M)
Deadline for applying:	15 th November of 1 st year of study for full-time students whose course commences the Autumn term of that year. Note students may apply any time from 1 st March of the year of entry basing their application on their predicated grades. However, awards will only be made once final results are known. 1 st September before 1 st year of study for part-time students whose course commences the Autumn term of that year 30 th November before 1 st year of study for full-time and part-time students whose course commences the Spring term of the following year

¹ Non-UK qualifications will be assessed against the UK equivalencies using NARIC

Scholarship Title:	Citizenship
Mode of Attendance:	Full time <i>or</i> Part-time
Place of Attendance:	Any Bournemouth University campus <i>or any</i> Bournemouth University programme delivered at any of the following Colleges: <ul style="list-style-type: none"> • Bournemouth & Poole • Bridgwater • Kingston Maurward • Weymouth • Wiltshire • Yeovil
Fee Category	UK <i>or</i> EU
Level of Study:	Undergraduate
Criteria	Have contributed significantly and substantially to community related projects outside any formal educational or work related context. Applicants will be required to provide an accompanying (sealed) reference from an independent person who can verify the applicant's citizenship achievements
Value of award:	£1,000 cash
Year(s) award made:	1 st year of study (Level C) plus subsequent years providing that continuation requirements are met
Continuation requirements:	Recipients must have <ul style="list-style-type: none"> • been actively involved in their programme of study and to have participated in such student feedback activity as is required by their Programme Leader • met the academic progression requirements for entry to the subsequent level of the programme • been actively involved in developing their citizenship interests through participation in the Bournemouth University Students' Union Community Champions campaign and/or other recognised voluntary community support activities.
Deadline for applying:	31 st March before 1 st year of study for full-time students whose course commences the Autumn term of that year 1 st September before 1 st year of study for part-time students whose course commences the Autumn term of that year 30 th November before 1 st year of study for full-time and part-time students whose course commences the Spring term of the following year

Scholarship Title:	Music
Mode of Attendance:	Full time <i>or</i> Part-time
Place of Attendance:	Any Bournemouth University campus <i>or any</i> Bournemouth University programme delivered at any of the following Colleges: <ul style="list-style-type: none"> • Bournemouth & Poole • Bridgwater • Kingston Maurward • Weymouth • Wiltshire • Yeovil
Fee Category	UK <i>or</i> EU
Level of Study:	Undergraduate
Criteria	Be a talented instrumentalist or vocalist wishing to continue to develop musically as well as academically. Normally the applicant will be expected to have reached at least the Associated Board Grade VIII, or the equivalent level, and to have been involved in ensemble activity
Value of award:	£1,000 goods or services relating to their musical activity
Year(s) award made:	1 st year of study (Level C) plus subsequent years providing that continuation requirements are met
Continuation requirements:	Recipients must have <ul style="list-style-type: none"> • been actively involved in their programme of study and to have participated in such student feedback activity as is required by their Programme Leader • met the academic progression requirements for entry to the subsequent level of the programme • been actively involved in developing their musical interests through participation in the University's musical activities including membership of the University Choir and/or other University musical ensembles as appropriate, and through performance at concerts etc.
Deadline for applying:	31 st March before 1 st year of study for full-time students whose course commences the Autumn term of that year 1 st September before 1 st year of study for part-time students whose course commences the Autumn term of that year 30 th November before 1 st year of study for full-time and part-time students whose course commences the Spring term of the following year

Scholarship Title:	Sport
Mode of Attendance:	Full time <i>or</i> Part-time
Place of Attendance:	Any Bournemouth University campus <i>or any</i> Bournemouth University programme delivered at any of the following Colleges: <ul style="list-style-type: none"> • Bournemouth & Poole • Bridgwater • Kingston Maurward • Weymouth • Wiltshire • Yeovil
Fee Category	UK <i>or</i> EU
Level of Study:	Undergraduate
Criteria	Be a talented sports person in one of the 52 sporting areas covered by the British Universities Sports Association (BUSA) and have the desire to continue to develop in the sporting arena as well as academically. Normally the applicant will be expected to be representing her/his sport at national or junior international level or be able to demonstrate the potential to compete at these levels. Applicants will be required to provide an accompanying (sealed) sporting reference from a high performance coach or National Governing Body. The University may choose to interview candidates, in this case interviews will be held in May of the year of entry for full time applicants starting in the Autumn term. Later dates will be arranged for part-time applicants and those commencing their programmes in the Spring term.
Value of award:	£1,000 goods or services relating to their sporting activity
Year(s) award made:	1 st year of study (Level C) plus subsequent years providing that continuation requirements are met
Continuation requirements:	Recipients must have <ul style="list-style-type: none"> • been actively involved in their programme of study and to have participated in such student feedback activity as is required by their Programme Leader • met the academic progression requirements for entry to the subsequent level of the programme • been actively involved in developing their musical interests through participation in the University's musical activities including membership of the University Choir and/or other University musical ensembles as appropriate, and through performance at concerts etc.
Deadline for applying:	31 st March before 1 st year of study for full-time students whose course commences the Autumn term of that year 1 st September before 1 st year of study for part-time students whose course commences the Autumn term of that year 30 th November before 1 st year of study for full-time and part-time students whose course commences the Spring term of the following year

Annex 1

Number of awards in each category for 2009-10 Academic Year

Academic Achievement	Unlimited
Citizenship	5
Music	15
Sports	15